

Creating a Test Resident in VirtualCare™

PURPOSE

Need Practice using VirtualCare?

The steps outlined in the next section of this document have expressly been created to enable you to be able to test out VirtualCare functionality in a risk-free manner while preserving the privacy of resident data.

NOTE: Creating a test resident will not enable the ability to test pushing progress notes back into the EHR, but all other functionality will be available.

Why Create a Test Resident?

Implementing new technology in a Long-Term care home will inevitably involve an initial period of change management as both nursing staff and providers alike are onboarded. Being able to **conduct practice Virtual Visits** will help staff and providers build additional confidence to more effectively and robustly conduct them in practice.

TEST RESIDENT PROFILE SETUP

NOTE: These steps only apply for test resident creation and should not be used in practice.

1. Log in to VirtualCare and click on “Patients” to go to your resident list.
2. Click on the “Add Patient” button near the top right hand corner of the screen.
3. Fill out the following fields for the Test Resident using the standardized credentials below:
 - a. Last Name: RESIDENT
 - b. First Name: TEST
 - c. Sex: Male/Female/Other
 - d. Birth Date: DD-MM-YYYY* (**Please use 1870 for the year to ensure the test resident’s birth date does not get mixed up with a real resident*)
 - e. Provider: Select any name from the drop down list.
 - f. Email Address: Any email address you have access to will suffice.
4. Once #3 is complete, click the “Add Patient” button underneath.
5. You will receive a test resident account set up email to the one provided in #3f. Click on the “Create Your Account” button in the email, and complete the steps shown on-screen.
6. Once #5 has been completed, the test resident account is all set up and can now be used by the home and providers alike to test out VirtualCare specific functionality and conduct as many practice Virtual Visits as needed.