

Readiness Checklist for Your First Clinic Day

Facilitating virtual physician visits for your residents

Please check off all items below to ensure you are set up to schedule and conduct virtual visits for residents.

PROGRAM READINESS

- Share virtual physician visits communications with residents
- Review the [Quick Reference Guides](#) provided and to become familiar with how to:
 - Add new residents to your home's VirtualCare account
 - Request virtual visits on behalf of residents in VirtualCare
 - Facilitate a virtual visit for the resident once booked

TECHNICAL READINESS

- Identify a designated room to conduct virtual physician visits
- Confirm access to a computer with a microphone and camera
- Install Google Chrome on the laptop ([Click here](#) for instructions on how to install)
- Create a shortcut on the device that will be used to schedule and conduct visits
<https://virtualcare.thinkresearch.com/login>
- Create the home's VirtualCare login
- Set email notifications:
 1. Click on your login name in the top right hand corner of the screen and select **Account Settings**
 2. Click on the **Notifications** section and configure your email notification preferences to only receive notifications for Accepted, Declined and Cancelled visits and to receive Offline Messages